



Kamalgauri Hiru Patil Shikshan Sanstha's  
**BALASAHEB THACKERAY LAW COLLEGE**

Affiliated to University of Mumbai & Approved by BCOI

College Code: 150 / Website: <https://btlawcollege.com> / Contact: 8452082911

Add: Plot No. 73, Sector 17, Talaja Phase-2, Tal. Panvel, Dist. Raigad, Navi Mumbai-410208



## CRITERION - 7

# INSTITUTIONAL VALUES & BEST PRACTICES


## 7.1

# INSTITUTIONAL VALUES AND SOCIAL RESPONSIBILITIES

### 7.1.10

The institution has a presented code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



  
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Kamalgauri Hiru Patil Shikshan Sanstha's  
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### Supporting documents for 7.1.10

The institute has a set of rules and a code of conduct that is to be followed by students, professors and the administrative facility. It conducts various programs to address and regulate the same.

1. The Code of Conduct is displayed on the website
2. The institute has a committee to monitor and supervise the compliance and conformity to the code of conduct.
  - Disciplinary Committee Composition and SOPs (Standard Operating Procedure)
3. The institute conducts professional "Ethics and Values" programs for students, professors, administrative facility and other staff.
  - Report on "Ethics and Values" program.
4. Awareness programs on 'Code of conduct' are organized annually.
  - Activity report -Annual awareness programme -Presented at the time of orientation.

Sr. No.	Documents
1	Code of conduct displayed on the website
2	Disciplinary Committee Composition
3	SOP of Disciplinary Committee
4	Report on Professional Ethics program
5	Activity Report – Annual Awareness Programs - Presented at the Time of Orientation

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### CODE OF CONDUCT DISPLAYED ON THE WEBSITE:

<https://btlawcollege.com/>



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# CODE OF CONDUCT

A code of conduct is a document issued by an organization addressed to employees and third parties in order to implement a series of practices and behaviours that reflect an ethical business philosophy.



  
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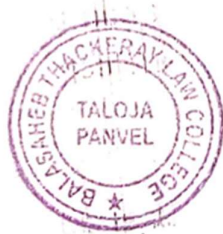
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### DISCIPLINARY COMMITTEE COMPOSITION

The institute has an efficient and eminently operative disciplinary committee that oversees and administers the compliance to the disciplinary code of the college. The committee is formed with the objective to ensure that there is proper compliance of rules and that discipline is maintained within the college premises that is vital for the smooth functioning of the college system. The code of conduct and disciplinary principles are displayed on the \_ and made as per Maharashtra Public University Act. The disciplinary committee is responsible for overseeing the conduct of the college and ensuring that all students adhere to it. The committee functions as per the SOP outlined below, keeping in mind the principles of natural justice.

The primary function of the committee is to inform and notify students of the code of conduct and to take disciplinary actions against cases brought to the attention of the committee. The committee takes all necessary measures to ensure that all disciplinary rules are followed in the college premises and any breach of the code of conduct that is laid out by the institute is dealt with strictly. The committee has a redressal committee that meets to address and resolve complaints received or for other general issues of disciplinary enforcement referred to it. The disciplinary committee's efforts play a crucial role in maintaining a functioning, efficient and an invigorating environment that promotes learning for all students and achieving the college's objective.



  
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**The committee Composition for the academic year 2022-23 is as follows: -**

1.

Sr. No.	Name
1.	Dr.S.N.Shingare
2.	Dr. Ramkrishnan Nayak
3.	Mrs. Anupam Jaiswal
4.	Mrs.Vaishali UttamraoBorade
5.	Mrs.Prija Swapnil Bhoir
6.	Mrs. Rupali Awari



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### Standard Operative Procedure (SOP) of disciplinary committee.

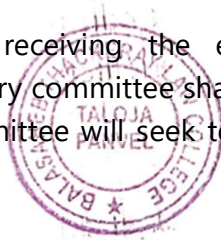
1.\_The Disciplinary committee receives and addresses complaints that are submitted either orally or in writing, that deals with a student's conduct or behavior that violates the college's rules and conduct. Upon receiving a complaint, the convenor of the committee shall summon the heads and representative of the committee within 48 hours. They shall deliberate, review and resolve the issues within those hours.

2. To ensure that the complaint is authentic, the disciplinary committee shall conduct an inquiry to verify the veracity of the allegations. The process is elaborate to ensure that all issues are addressed adequately. The process involves interviewing witnesses or reviewing any evidence presented to the committee regarding the complaint.

3. If the complaint is substantiated, the Disciplinary Committee shall acknowledge the complaint and document it. Additionally, any details that are pertinent to the matter, such as the date, time, and location of the incident shall be documented.

4. The parties to the complaint, including the accused and any witnesses, will be invited to present their issues. During the hearing, the parties will be allowed to produce evidence or witnesses to support their case. The Disciplinary Committee will take note of the proceedings and any observations made.

5. Upon receiving the evidence and addressing the witnesses, the disciplinary committee shall summon both parties to a joint hearing, where the committee will seek to provide an opportunity for a fair hearing. The hearing



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will be conducted professionally and respectfully to provide a safe space to the complainant

6. Upon reviewing all the facts and evidence presented during the hearing, the Disciplinary Committee shall make its final observations and recommend appropriate disciplinary action to the principal. The recommended disciplinary

action may include suspension, expulsion, or any other disciplinary action deemed appropriate.

7. The findings and recommendations of the Disciplinary Committee shall be sent to the principal for review and approval. Upon receiving the report and review, the principal, shall meet with the Disciplinary Committee to discuss the findings and recommendations and to decide on the appropriate disciplinary action to be taken.

8. The Principal shall issue a notification of the disciplinary action to be taken, to the student concerned, detailing the nature of the offense, the disciplinary action taken, and the duration of the punishment. The parties concerned shall be notified of the outcome of the hearing, including any consequences that may result from violations of the college's regulations

9. Finally, a notice of the disciplinary action taken shall be displayed on the college notice board to inform the college community of the action taken so that it serves as a warning to others who may contemplate violating the college's regulations in a similar manner.



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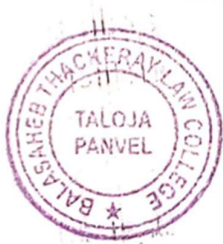
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## Report on 'Professional Ethics' program

<b>Title of event</b>	Lecture on 'Professional Ethics'
<b>Organized by</b>	BALASAHEB THACKERAY LAW COLLEGE
<b>Date</b>	20 <sup>th</sup> December 2023
<b>Time</b>	10:00 am to 12:00 PM
<b>Resource Person</b>	Adv. Shivam Dubey
<b>Venue</b>	Classroom



  
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Kamalgauri Hiru Patil Shikshan Sanstha's **BALASHEB THACKERAY LAW COLLEGE** **had** arranged for a seminar on professional ethics on 20th December, 2022. The seminar was aimed to address subjects that revolve around 'Advocacy and 7 lamps of advocacy' for the students to be able to lay a hold of professional code of conduct at workplace.

The seminar titled "Professional Ethics" delved into the intricacies of ethical conduct within various professional spheres. Over the course of two hours, attendees explored the vital role of advocacy in upholding ethical standards. Led by esteemed speaker **Adv. Shivam Dubey**, participants were guided through an insightful discussion on the intersection of advocacy and ethical responsibility. Adv. Dubey, renowned for his expertise in ethical considerations across professions, provided valuable perspectives on navigating ethical dilemmas and promoting integrity in professional practice.

### **Key Points Discussed:**

1. Introduction to Advocacy: Advocate Shivam Dubey commenced the seminar with an overview of advocacy, emphasizing its pivotal role in the legal profession. He underscored the importance of effective communication, persuasion, and strategic thinking in advocacy.
2. The Seven Lamps of Advocacy: Adv. Dubey elucidated John Henry Wigmore's metaphorical framework of the "Seven Lamps of Advocacy," which encompass key principles guiding successful advocacy. These lamps include: Truth, Justice, Wisdom, Courage, Constancy, Fidelity, and Honor.
3. Truth and Justice: Participants engaged in discussions on the foundational principles of truth and justice in advocacy. He highlighted the ethical imperative of representing facts accurately and upholding the principles of fairness and equity in legal proceedings.
4. Wisdom and Courage: The seminar explored the virtues of wisdom and courage in advocacy, emphasizing the importance of legal acumen, critical thinking, and the willingness to confront challenges fearlessly. Adv. Dubey shared practical insights on cultivating these qualities in the practice of law.



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5. Constancy and Fidelity: Participants delved into the significance of constancy and fidelity in advocacy, discussing the importance of perseverance, consistency, and loyalty to clients and principles. He underscored the need for advocates to remain steadfast in pursuit of justice.

The seminar concluded with a reflection on the lamp of honor in advocacy, highlighting the ethical responsibilities and professional integrity expected of legal practitioners. Dubey underscored the importance of upholding ethical standards and maintaining the trust of the legal profession and society. Conclusion: The seminar on "Advocacy and the Seven Lamps of Advocacy" provided law students with valuable insights into the principles and practices of effective advocacy. Through engaging discussions and practical examples, Shivam Dubey imparted essential lessons on ethical advocacy, strategic thinking, and professional integrity, empowering students to become skilled advocates committed to upholding truth, justice, and the rule of law.

### SIGNIFICANCE OF CODE OF CONDUCT

- A code of conduct **promotes a good social and professional culture** within an organisation by demonstrating how people are expected to act.
- These codes specify about certain **expectations regarding** the following areas
  - a) **Obedience to law**
  - b) **Conflict of interests**
  - c) **Insider Trading**
  - d) **Preserving Confidential Information**
  - e) **Competition and fair dealing among other things**



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## 1. The Role of Legal Ethics in the Legal Profession

### A Constant Challenge in the Legal Profession

Ethics plays a crucial role in the legal profession, shaping the way lawyers and legal practitioners conduct themselves and make decisions. However, navigating legal ethics can be a complex and challenging task, as it often involves grappling with ethical dilemmas that arise in the course of legal practice. These dilemmas can range from conflicts of interest to maintaining client confidentiality, and they require legal professionals to carefully consider the ethical implications of their actions.

## The Role of Legal Ethics in the Legal Profession



  
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A .Activity Report – Annual Awareness  
Program – presented at the time of  
Orientation

**T.Y B.L.S and F.Y.L.LB Orientation 2024**



  
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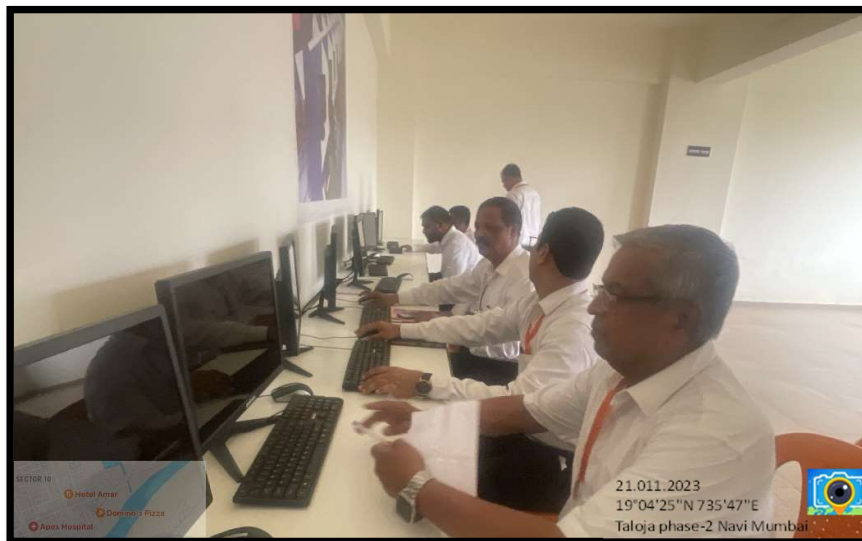
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T. Y B.L. S and F.Y.L.LB Orientation program acts as a stage that welcomes and familiarizes the students to the dynamic, intensive and BALASAHEB THACKERAY LAW COLLEGE intellectually stimulating environment the Elffers. The primary objectives of the orientation event is to introduce the students to the different committees of the institution and to familiarize them with the Code of Ethics and Conduct that the institution follows.

The event is organized to promote and foster an environment of growth, exploration and community. It is lead by the senior students to facilitate communication amongst the students. The seniors help the freshers to understand the delegation of authority in college and about the various committees.



  
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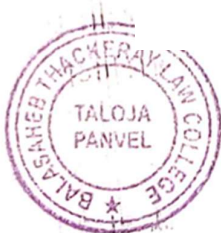
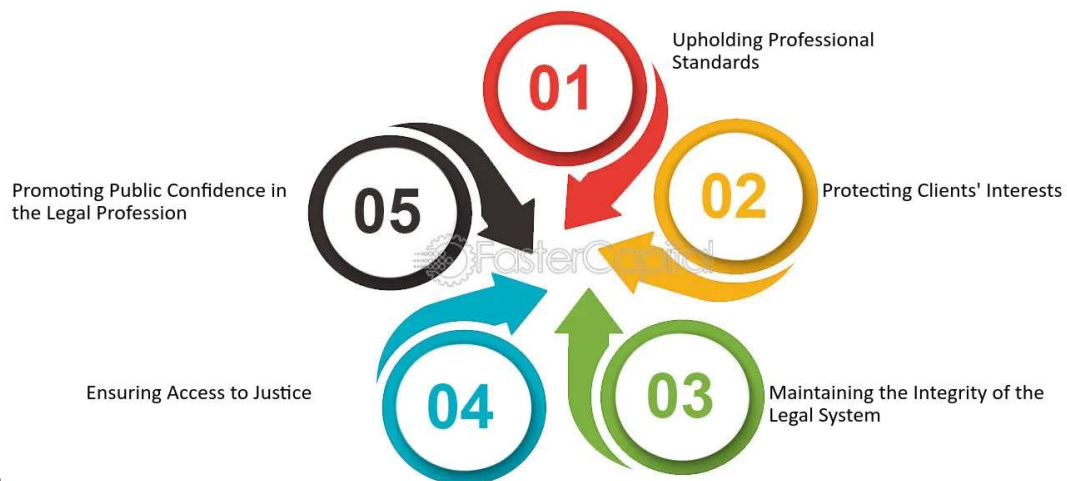
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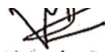
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Additionally, they make the freshers familiar with events. The senior students are share diverse experiences that provides opportunities to engage in rigorous academics to extracurricular activities that will shape their professional and personal development.

The dedicated faculty and staff expressed their support at every step of the way as students embark on this journey of their law school. Followed by academic advising to assist students in course selection and a comprehensive college tour. The event was invigorating and insightful.

## The Role of Legal Ethics in the Legal Profession



  
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