Kamalgauri Hiru Patil Shikshan Sanstha's
BALASAHEB THACKERAY LAW COLLEGE
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College Code: 150 / Website: https://btlawcollege.com / Contact: 8452082911
Add: Plot No. 73, Sector 17, Taloja Phase-2, Tal. Panvel, Dist. Raigad, Navi Mumbai-410208

# CRITERIA 6
# GOVERNANCE, LEADERSHIP & MANAGEMENT

## 6.5
## INTERNAL QUALITY ASSURANCE SYSTEM

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# Criteria – 6.5.3.

A Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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# Criteria - 6

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**A.**

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## B. IQAC- Members List

| IQAC Committee | | | |
|---|---|---|---|
| **Sr. No.** | **Member** | **Designation** | **Committee** |
| 1 | DR.SAKHARAM N.SINGARE | Principal (Head of Institute) | Chairman |
| 2 | ASST.PROF.VAISHALI BORADE | Senior- Dedicated-Devotional Faculty | IQAC Coordinator |
| 3 | DR.PRAKASH DESHMUKH | Senior- Active Faculty | Teachers Representative |
| 4 | DR.RAVINDRA RATHOD | Senior- Active Faculty | Teachers Representative |
| 5 | ASST.PROF.PRATIBHA CHAVAN | 3. Senior- Active Faculty | Teachers Representative |
| 6 | DR.RAHUL DONGARGAOKAR | Management Member | Management Representative |
| 7 | ASST.PROF.ANSARI HAMIDA | 1 Head of Clerk | Head Administrative Officer |
| 8 | MISS. SONAL MASKARE | 2 Senior Clerk (Accountant) | Senior Administrative Officer |
| 9 | MR. MUSTAPHA AHAMD | Social Worker | Veteran Member of Employer |
| 10 | ADV. RAMESH BHOIR | Social Worker | Veteran Member of Employer |
| 11 | ADV.HARSHAL SHAKAYA | Employer | Veteran Member of Employer |
| 12 | MR. RAJESH G MOTEWAD | Industrialist | Veteran Member of Employer |

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| | | | |
|---|---|---|---|
| 13 | MR. BHOSALE R. BALASAHEB | Alumni | Alumni Member |
| 14 | SUNITA SURYAKANT SHINDE | Student | Student Member (Representative) |

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# Details of Regular IQAC meeting

| Sr. No | Notice of meeting (Agenda of meeting) | Minutes of meeting date | Place/Venue |
|---|---|---|---|
| 1 | • Constitution of IQAC (New Members).<br>• Discussion on academic calendar<br>• Improve the attendance of students in the class.<br>• To explain the rules and regulation of the attendance and discipline<br>• Discussion on Teaching, Learning and Evaluation Process.<br>• Improvement of Administrative Performance.<br>• Any other matter permission with the chair. | 15th August 2023 | Conference Room |

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| | | | |
|---|---|---|---|
| 2 | • Confirmation of the minutes of the meeting held on 15TH August 2023<br>• Discussion Regarding upcoming winter Exams 2024.<br>• To discuss maintenance of college premises<br>• Effective planning for mentorship<br>• Any other matter permission with the chair | 19th September 2023 | Conference Room |
| 3 | • Confirmation of the minutes of the meeting held on 19th Sept 2023<br>• Discussion regarding successful implementation | 12th December 2023 | Principal Room |

| | | | |
|---|---|---|---|
| | on of semester Exam 2023 (Oct 2023).<br>• To discuss regarding planning for next semester IV & VI & II.<br>• Discuss regarding activities for student.<br>• Any other matter permission with the chair | | |

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| 4 | • Confirmation of the minutes of the meeting held on 12th December 2023<br>• To discuss on website updating.<br>• To discuss regarding semester Examination.<br>• Any other matter permission with the chair | 5th JANUARY 2024 | Principal Room |

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| | | | |
|---|---|---|---|
| 5 | • To Constitute Internal Quality Assurance Cell (IQAC).<br>• To Discuss the Preparation of Academic calendar for the Academic year 2024-25. •<br>To Discuss on Teaching, Learning and Evaluation Process during Post Pandemic.<br>• To Finalise Admission Process of First Year Students.<br>• To Finalise the Purchasing of 5 New Computers.<br>• To Discuss on purchase of Library Management Software.<br>• Any other matter permission with the chair. | 30th JANUARY 2024 | Conference Room |
| 6 | • To Read and Confirm the Minutes of the Last | 7th FEBRURY 2024 | Conference Room |

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| | | | |
|---|---|---|---|
| | Meeting held on 30th JANUARY 2024<br>• To Finalise the Purchasing of Library Management Software.<br>• To Review and Approve the Academic Calendar 2024-25.<br>• To Discuss about Infrastructure and learning Resources.<br>• Any other matter permission with the chair. | | |

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# IQAC significant contribution for quality assurance

The Internal Quality Assurance Cell (IQAC) was established at Nalanda School of Law. The IQAC has been constituted as per the recommendations of the National Assessment and Accreditation Council (NAAC). The he IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all academic and administrative endeavours of the institution. The Internal Quality Assurance Cell (IQAC) is an administrative body that is responsible for all quality matters in an institution. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of education imparted in the college. The IQAC plays a pivotal role in promoting quality standards in teaching, learning and evaluation. It also encourages self-evaluation, accountability and undertakes quality related research studies, consultancy and training programmes.

**IQAC – Vision**: To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

## Objectives: - As per guidelines of NAAC the objectives are:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

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## Functions:

- To Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- To Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

- To Collection and analysis of feedback from all stakeholders on quality-related institutional processes and dissemination of information on various quality parameters to all stakeholders.
- To organization of inter and intra-institutional workshops, seminars on quality-related themes and promotion of quality circles.
- Periodical conduct of Academic and Administrative Audit and its follow-up.
- To develop strategies for curriculum delivery, quality in teaching-learning and research.
- To facilitate the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process.
- To organize international/national/state/university level workshops, seminars, conferences on quality related themes and promotion of quality circles.
- To document of the various programmes/activities leading to quality improvement.
- To Act as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- To develop and maintain institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.

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